



# REACH Center of Hope - Job Description

## **Title: PM Host at Night Shelter**

### **Description:**

This position is located at a partner church in the City of Renton.

The Night Shelter provides a safe environment for women and families. It provides shelter and hope to those who need it and helps build a loving, understanding community.

We need volunteers to be a welcoming presence as a Night Host. The night shelter is open 7 nights a week, 365 days a year. Seeking individuals to volunteer 1-2 evenings a week. Hours are 8:00 p.m. – 10:00 p.m.

### **Responsibilities:**

- Interact with our residents and make them feel welcomed.
- Assist staff by greeting residents and helping them sign in.
- Help new residents get settled in and oriented to the space.
- Play with the kids as time allows.
- Monitor the doors.
- Help process resident's items if needed.

### **Desired Qualifications:**

- Positive outlook.
- Friendly, outgoing.
- Respectful and sensitive to our resident's current situation.
- Desire to make a safe, happy and restful evening for our residents.

### **Benefits:**

- Using your gifts for a higher calling.
- Giving back and helping others.
- Being part of a team.
- Using skills in a new setting.
- Making new friends and new relationships.
- Developing a sense of accomplishment and self-worth.
- Facing new challenges.
- Being part of something bigger than yourself.
- Making our shelter feel more like home.
- Sharing in the lives of others.
- Having fun with the families.